

Before you start

Contents, how to read a page, Quick Report in four steps and the statuses.

Contents	p. 2
How to read a page	p. 3
Quick Report in four steps	p. 4
How a Quick Report moves	p. 5

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User manual

Document what you see while you stand in front of it: photos, a marked drawing and the facts, as one professional PDF. Every page shows the real screen with arrows to what you tap or click.

All

Anyone in the company

Creates and fills in the Quick Report in the phone app.

Chapters 2 to 4

R1

Company admin

Pays on the web, generates the PDF and sends it to the customer.

Chapters 1, 5 and 6

Cust.

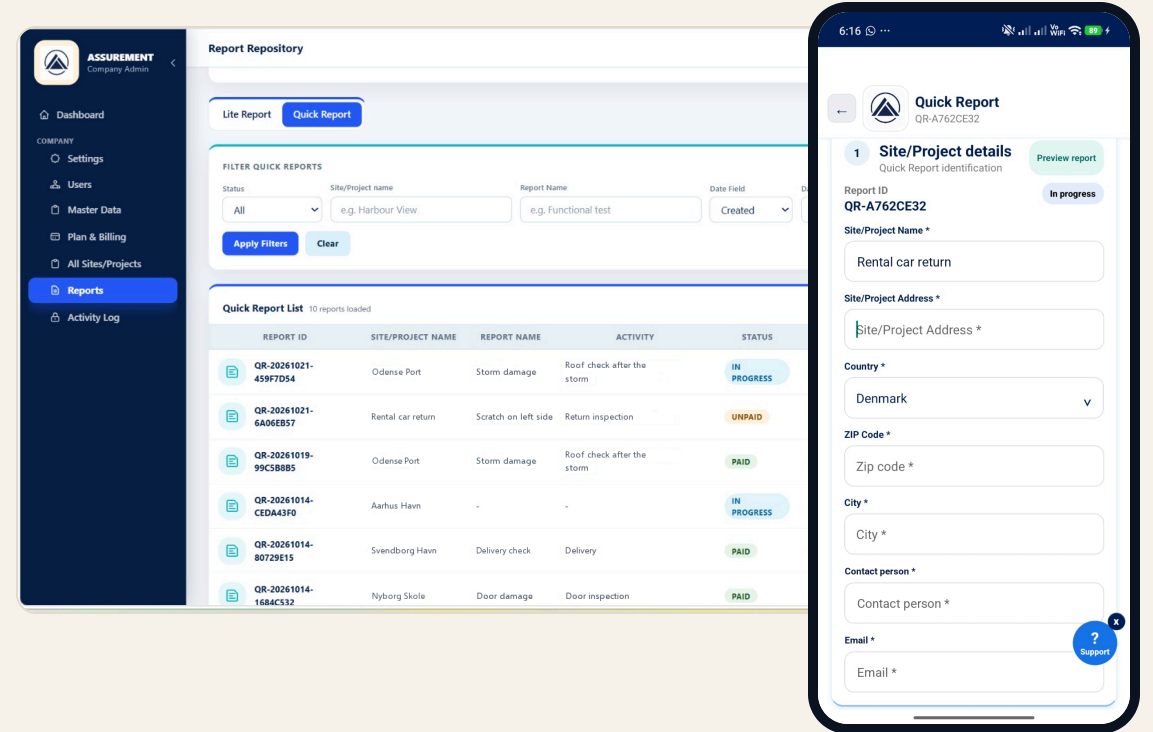
Your customer

Receives the finished report as a PDF by email.

Page 26

Start the manual

Contents



Contents

Find the task you need, then go straight to its page. The numbers on the right are page numbers; 3.1, 3.2 are the section numbers on each page.

•	Before you start	
	How to read a page	3
	Quick Report in four steps	4
	How a Quick Report moves	5
01	Get started New New company	6
1.1	Create your account	6
1.2	Sign up as a business	7
02	Start a Quick Report A11 Any company user	8
2.1	Open Quick Report	8
2.2	Name it and create it	9
2.3	Start fresh or from a template	10
03	Fill in the report A11 Any company user	11
3.1	Site/project details	11
3.2	Registration fields	12
3.3	Add your own field	13
3.4	Drawing and position	14
3.5	Photos and Final Submit	15
04	Follow your reports A11 Any company user	16
4.1	See the status	16
4.2	Ready for payment	17
05	Pay on the web R1 Company admin	18
5.1	Find your Quick Reports	18
5.2	Check the details	19
5.3	Open the report repository	20
5.4	Pay for the report	21
5.5	Payment confirmed	22
06	Get and send the report R1 Company admin	23
6.1	Generate the PDF	23
6.2	Preview the report	24
6.3	Send it by email	25
6.4	What the customer receives	26
•	Look it up	
	Quick reference: I want to...	27

How to read a page

Every page is one screen of Assurance and one thing to do on it.

Orange ring and arrow
Where to tap, click or type. The number matches the numbered step on the left.

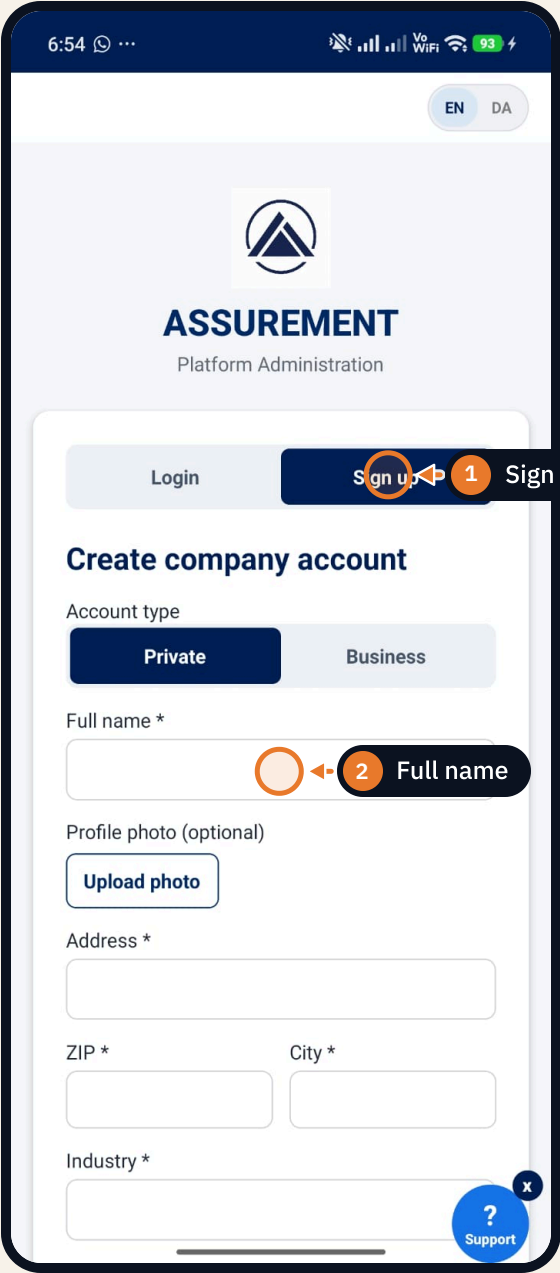
R1 Company admin Who
The role that does this step: anyone in the company, or R1, the company admin.

Where Where
How to get to the screen.

NEXT Next
What happens after, so you always know the following screen.

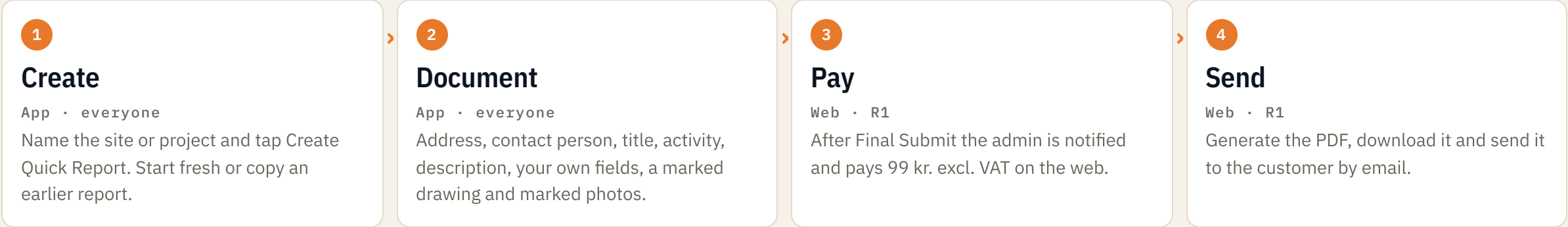
MOVING AROUND
Use the arrow keys or the buttons at the bottom. The numbers at the top jump to a chapter. Point at a step to highlight its arrow.

NEXT Quick Report in four steps. →



Quick Report in four steps

For damage, faults, deliveries, handovers, complaints and anything else that must be documented now. No setup and no signatures.



Any trade

Construction, car rental, service, property, transport. Add the fields your trade needs (page 13).

First report free

After that 99 kr. per report excl. VAT (123,75 kr. incl. VAT). No subscription.

Evidence that holds

Every photo is stamped with date, time and GPS. The PDF carries your company name, CVR and logo.

How a Quick Report moves

You see the status on every report in the app (page 16) and in the report repository on the web (page 20).

