



Quick reference

I want to... with the page for every common task.

Quick reference

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I want to...

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Invite a colleague	R1 Company admin	Company menu > Users > Invite User	22 4.2
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Upload drawings for a site	R2 Project manager	Site dashboard > Upload drawing	31 6.2
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Write a communication note	A11 Everyone with Communicate	Report > Communication Notes	54 12.1
Pay for a report	R1 Company admin	Notification > payment link	56 13.1
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Need help?

Click the blue **Support** button at the bottom right of any screen, in the web app and in the phone app.

KS Assurance ApS

Dalumvej 45 · 5250 Odense SV
info@assurance.dk
+45 31 41 81 38 · +45 40 10 57 20
[assurance.dk](https://www.assurance.dk)