



02

Master data

Professions, control plans and control points from Assurement.

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Open Master Data

R1 Company admin

Company menu > Master Data

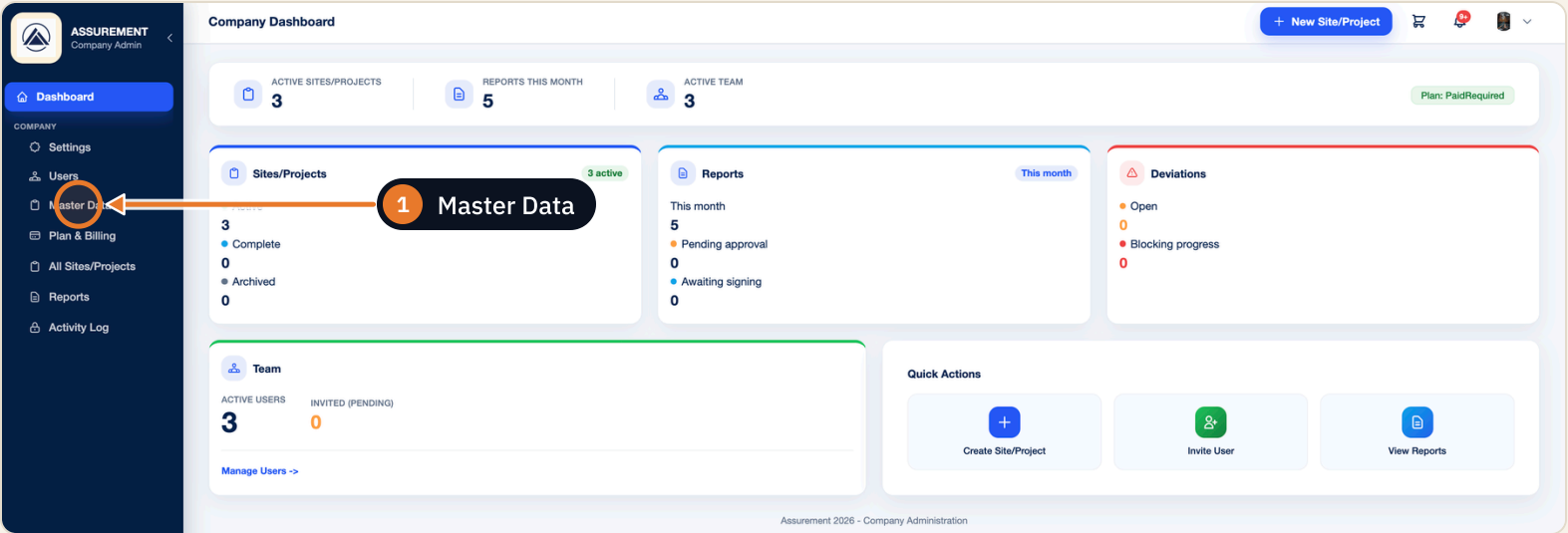
Master Data is the library behind every report: professions, control plans, control points, building parts and stakeholders.

1 Click Master Data

It sits in the company menu on the left, under Settings and Users.

GOOD TO KNOW

You can read the whole library right away. Nothing here needs to be filled in before you start.



NEXT →
The Master Data screen opens.

Find your way in Master Data

R1 Company admin Company menu > Master Data

Three layers and five registers. The breadcrumb always tells you which layer you are looking at.

- 1 Choose the layer
- Global (R0) is the library Assurance provides. Company (R1) and Site/Project (R2) follow below it.
- 2 Check the breadcrumb
- Global (R0) > Company (R1) > Site/Project (R2). The highlighted part is where you are.
- 3 Pick a register
- Professions, Control Plan, KP Control Points, Building Parts or Stakeholder.
- 4 Filter by profession
- Show only the plans or points of one trade.

GOOD TO KNOW

Master data is read only. You cannot add or change control points here. Need your own checks? Write a custom control point in the report (page 49).

NEXT
Read the three registers that matter most. →

Global (R0) Company (R1) 1 Choose the layer

Global (R0) > Company (R1) — You are here > Site/Project (R2) 2 You are here

Inherit the global (R0) library and apply tenant-scoped company overrides. Overrides create a scoped copy that affects all company sites - they never mutate the global R0 master.

Global Master Data

Professions Control Plan KP Control Points Building Parts Stakeholder 3 Five registers

Profession

All professions 4 Filter

Global items 30

Total 30

K_PLAN_CODE	ICON	NAME	DESCRIPTION
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Profession, control plan, control point

R1 Company admin

Master Data > Professions / Control Plan / KP
Control Points

Three linked registers. Choose a profession and its control plans and control points come with it.

1 Profession

The trade, for example PR100 Work with Soil. 12 in the global library.

2 Control plan

What the trade must control, for example PR10 Work with soil. 30 in the global library.

3 Control point

The single check, with acceptance criteria, control class and method, for example KP0.01. 663 in the global library.

NEXT
Chapter 3: set the company access and profession. →

1 Profession

CODE	ICON	NAME
PR000		Health and Safety
PR100		Work with Soil
PR1000		System delivery
PR1200		Electrician
PR200		Concrete Work

2 Control plan

K_PLAN_CODE	ICON	NAME	DESCRIPTION
PR00		Health and Safety	To ensure the safety and health of the construction site. Setting up various safety measures and making
PR10		Work with soil	A ground contractor works with everything that goes on below and on the ground surface. Preparation, compacting.
PR11		Work with soil	The soil and sewer contractor prepares the sewer work, drainage work, water drainage
PR12		Work with soil	To take care of the outdoor areas. Landscaping, grass and gravel paving. Tiles and construction
PR20		Concrete Work	Casts foundations for houses and buildings, Ensures correct construction on top of the earthwork

3 Control point

CODE	NAME	ACCEPTANCE CRITERIA	CONTROL CLASS	METHOD
KP0.01	Access and Transport Routes	Free of Materials, Waste, and Machines, etc.	Process	Visual
KP0.02	Barriers	Intact barriers	Process	Visual
KP0.03	Lighting - orientation lights, work lights	Functional, Lux requirements met	Process	Visual
KP0.04	Construction site layout	Appropriate site facilities	Process	Visual
KP0.05	Construction power, -panels, cables etc.	Undamaged, suspended, approved.	Process	Visual
KP0.06	Ergonomics and behavior	Suitable technical aids used	Process	Visual
KP0.07	Vehicles	Tidy, materials are protected against weather impact	Process	Visual